

# Document Pack



Wendy Walters  
Prif Weithredwr,  
Chief Executive,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
County Hall, Carmarthen. SA31 1JP

FRIDAY, 27 SEPTEMBER 2019

## TO: THE EXECUTIVE BOARD MEMBER FOR LEADER

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER WHICH WILL BE HELD IN LEADER'S OFFICE, COUNTY HALL, CARMARTHEN, AT 2.00 PM, ON THURSDAY, 3RD OCTOBER, 2019 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

*Wendy Walters*

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Martin S. Davies
Telephone (direct line):	01267 224059
E-Mail:	MSDavies@carmarthenshire.gov.uk
Ref:	AD016-001

# AGENDA

1. DECLARATION OF PERSONAL INTEREST.
2. TO SIGN AS CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON 16TH SEPTEMBER, 2019. 3 - 6
3. FINANCIAL ASSISTANCE FROM THE FOLLOWING GRANT FUNDS: TARGETED FINANCE FUND & WELSH CHURCH FUND. 7 - 32
4. REPORTS NOT FOR PUBLICATION.  
FOLLOWING CONSIDERATION OF ALL THE CIRCUMSTANCES OF THE CASE AND FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST THE EXECUTIVE BOARD MEMBER MAY CONSIDER THAT THE FOLLOWING ITEMS ARE NOT FOR PUBLICATION AS THEY CONTAIN EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 14 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT, 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007.
5. CARMARTHENSHIRE BUSINESS START UP / BUSINESS GROWTH FUND. 33 - 40
6. CARMARTHENSHIRE RURAL ENTERPRISE FUND. 41 - 58

*Note:- The press and public are not be entitled to attend the meeting. The decision record will be published normally within 3 working days.*

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE LEADER**

**MONDAY**, 16 September 2019

**PRESENT: Councillor:** E. Dole (Executive Board Member).

**The following officers were in attendance:**

- M. Bull, Economic Development Area Manager
- S Jenkins, Economic Development Area Manager
- L. Edwards, Economic Development Officer
- E. Bryer, Democratic Services Officer

Leader's Office - County Hall, Carmarthen. SA31 1JP. - 2.00 - 3.05 pm

**1. DECLARATION OF PERSONAL INTEREST.**

Name	Minute No (s)	Nature of interest
Cllr. E. Dole	<b>Minute No. 5</b> - application GF131 Ynni Da (Cllr. A Vaughan Owen)	Is a member of the same political party.

**2. TO SIGN AS CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON 1ST AUGUST, 2019.**

**RESOLVED** that the decision record of the meeting held on the 1<sup>st</sup> August, 2019 be signed as a correct record.

**3. REPORTS NOT FOR PUBLICATION.**

**RESOLVED** pursuant to The Local Government Act 1972 as, amended by The Local Government (Access to Information) (Variation) (Wales) Order 2007 that the following items were not for publication as the reports contained exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Act.

**4. CARMARTHENSHIRE TRANSFORMATIONAL COMMERCIAL PROPERTY DEVELOPMENT FUND & LLANELLI & AMMANFORD TOWN CENTRE LOAN.**

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

The Executive Board Member considered applications for assistance from the Ammanford Regeneration Development Fund and the Llanelli and Ammanford Town Centre Loan.

**RESOLVED** that the following applications for assistance from the Carmarthenshire Transformational Commercial Property Development Fund and the Llanelli and Ammanford Town Centre Loan be approved subject to the usual terms and conditions and those specified in the report:

Carmarthenshire Transformational Commercial Property Development Fund		
Application Ref	Applicant	Award
CRCPDF047	Willing & Able Ltd	£269,100.00

Llanelli & Ammanford Town Centre Loan	
Applicant	Award
Keys Property Management (Wales) Ltd	£75,000.00

## 5. CARMARTHENSHIRE BUSINESS FUND

Following the application of the public interest test it was **RESOLVED** pursuant to the Act referred to in minute no. 3 above not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act).

The public interest test in this matter related to the fact that the report contained detailed information about the business and financial affairs and ambitions of the applicants. In this case, the public interest in transparency and accountability is outweighed by the public interest in maintaining confidentiality, as disclosure of this information would be likely to damage the applicants at this stage.

Further to minute 2 of the meeting held on the 19<sup>th</sup> February 2018 the Executive Board Member considered applications for assistance from the Carmarthenshire Business Start-Up Fund and Carmarthenshire Business Growth Fund. The priority of both funds was to support the creation of jobs and new businesses within the County.

**RESOLVED** that:

5.1 the following applications for assistance from the Carmarthenshire Business Start-Up Fund and Carmarthenshire Business Growth Fund be approved subject to the usual terms and conditions and those specified in the report:

Carmarthenshire Business Start-Up Fund		
Application Ref	Applicant	Award

SUF104	Bird in Hand	£10,000.00
SUF109	Meithrinfa Dydd Blodau Melyn/ Buttercup Day Nursery	£10,000.00
SUF111	Care and Independence Wales	£5,431.39
SUF100	Praiseworthy Apparel Ltd.	£9,120.00
SUF50	Crazie Catering	£10,000.00
SUF107	Caits Bakess	£1,651.76
SUF106	Swn Y Coed	£4,541.69
SUF91	Casber Scaffolding	£10,000.00
SUF105	Amaeth Cothi	£8,255.25
SUF108	Disaster Care Red Dragon	£10,000.00
SUF94	Online Cab Solutions	£4,407.51
SUF103	Skyr Wales	£10,000.00

<b>Carmarthenshire Business Growth Fund</b>		
<b>Application Ref</b>	<b>Applicant</b>	<b>Award</b>
GF130	Shufflebottom	£10,000.00
GF116	Power Steering Solutions	£10,000.00
GF119	Cywion Bach	£5,000.00
GF110	Meithrinfa Jac Y Do	£3,427.26
GF131	Morgan Marine	£10,000.00
GF121	J Robinson	£6,630.00
GF124	MPW Document Solutions	£10,000.00

**5.2 having earlier declared an interest, Cllr. E. Dole requested that the following application be referred to the Executive Board for consideration.**

<b>Application Ref</b>	<b>Applicant</b>	<b>Award</b>
GF131	Ynni Da (Cllr. A. Vaughan Owen)	£2,487.00

\_\_\_\_\_  
EXECUTIVE BOARD MEMBER

\_\_\_\_\_  
DATE

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The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted <b>subject to the amendment(s) and reason(s) specified:</b>	
Reason(s) why the Officer's recommendation was <b>not adopted:</b>	



**EXECUTIVE SUMMARY**  
**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE**  
**LEADER**  
**3rd October 2019**

**Financial Assistance from the following grant funds:**  
**Targeted Finance Fund & Welsh Church Fund**

To approve the following:

**RECOMMENDATIONS / KEY DECISIONS REQUIRED:**

**Targeted Finance Fund – Annex 1**

1 Application – Total Value = £20,000.00

**Welsh Church Fund – Annex 2**

4 Applications – Total Value = £17,652.50

**Total Number of Applications - 5      Total Value = £37,652.50**

**DETAILED REPORT ATTACHED?**

**YES**

**IMPLICATIONS**

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Helen L Morgan**

**Development Manager Regeneration & Policy**

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

# CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below  
 Signed: Helen L Morgan Development Manager Regeneration & Policy

- 1. Local Member(s) As per individual reports
- 2. Community / Town Council As per individual reports
- 3. Relevant Partners As per individual reports
- 4. Staff Side Representatives and other Organisations As per individual reports

Section 100D Local Government Act, 1972 – Access to Information  
 List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Targeted Finance Fund	TFF-19-01	Ty Parcyrhun, Ffordd y Rhyd, Ammanford. Carmarthenshire. SA18 3EZ
Welsh Church Fund	WCF-19-14 WCF-19-15 WCF-19-16 WCF-19-17	Ty Parcyrhun, Ffordd y Rhyd, Ammanford. Carmarthenshire. SA18 3EZ



EICH CYNGOR **arleinamdani**  
[www.sirgar.llyw.cymru](http://www.sirgar.llyw.cymru)

YOUR COUNCIL **doitonline**  
[www.carmarthenshire.gov.wales](http://www.carmarthenshire.gov.wales)

**Executive Board Member Decisions Meeting for the Leader  
Targeted Finance Fund  
2019-2020**

**Report Author: Lorena Alvarez**  
[LAlvarez@carmarthenshire.gov.uk](mailto:LAlvarez@carmarthenshire.gov.uk)  
Tel: 01269 590216

**Budget Available - £110,000.00**

**Full Report Value: £20,000.00**

1 of 1

**Application Reference: TFF-19-01**

<b>Project Title</b>	<b>Tywi Gateway Project</b>
<b>Applicant</b>	<b>Tywi Gateway Trust</b>
<b>Ward</b>	<b>Abergwili</b>
<b>Key Account Management</b>	<p>The Targeted Finance Fund is a discretionary fund available to Key Account Management (KAM) clients. For an organisation to become a KAM client they must be a third sector not for profit organisation that falls into one of the following 3 categories:</p> <ul style="list-style-type: none"> <li>• Existing social enterprises that have the potential to grow, be sustainable and create employment</li> <li>• <b>Emerging projects that have the potential to create jobs ✓</b></li> <li>• Third sector organisations that deliver vital services within our communities</li> </ul>
<b>Project Description</b>	<p>The Tywi Gateway Project is community led, re-connecting, unifying, restoring and re-invigorating the gardens and parkland of the Bishops of St Davids' Old Bishops Palace, Abergwili, and now home to the Carmarthenshire County Museum.</p> <p>The current ongoing development in collaboration with Carmarthenshire County Council and the representative Body of the Church of Wales, following successful funding awards in excess of £1.5 million, is restoring the grounds to their last major re-design of the 1840s, bringing back into production the walled kitchen garden, improving public access to and management of the Great Meadow, improving the condition of the SSSI Bishops Pond ox-bow lake and restoring the outbuildings of the Old Bishops Palace for use as an education and interpretation centre with café, which will open early Spring 2021.</p> <p>The initial programme of capital works is currently being delivered and will be completed by August 2021, this phase has secured the employment of the Tywi Gateway Trust Manager and Head Gardener.</p> <p>Following on from this, is a five year operational phase including the continuing delivery of learning activities and events, incorporating the employment of a Community Engagement and Learning Officer (CE&amp;LO), responsibilities of which will include the running of the café and the management and maintenance of the site.</p>

This project is for the **employment of a Community Engagement and Learning Officer (CE&LO)**, this two year post will establish a solid basis on which to build and develop increasing numbers of people of all ages as users of the site as a place to enjoy and learn in, bringing together and building links between the Bishops Park, the Old Bishops Palace and Carmarthenshire County Museum and its collections.

The aim of the officer is to encourage and develop a network of users across Carmarthenshire that will support and contribute to the site's sustainable future. The officer will develop learning opportunities with schools and home education learners creating activities to explore what makes the Bishops Park, the Old Bishops Palace and the Museum's collections special.

Learning and education at the Bishops Park must also provide an income stream to assist in securing a sustainable future for the site. The officer will help to develop the facility as a high quality and distinctive learning space, developing a learning strategy and creating a range of learning resources for visitors to the Bishops Park along with an initial programme of learning opportunities and activities.

The aim is to develop the site as a high quality and distinctive learning space, developing a learning strategy and creating a range of learning resources for visitors, along with an initial programme of learning opportunities and activities.

These will include a range of training courses, workshops and learning experiences drawing on the site's history, culture, collections, horticulture and natural environment and Bilingual working will be crucial to producing learning resources and delivering formal learning opportunities to schools and colleges in English and Welsh. The first year will focus on specialist training schools and colleges.

The Trust, in partnership with Carmarthenshire County Museum, will develop its community engagement and learning programme based on five main themes:

- **Sense of place.** The former palace of the Bishop of St David's once a centre for spirituality, the arts and the Welsh language – for inspiring a new future
- **A park through time.** A private pleasure garden being restored to its 19<sup>th</sup> century design – for understanding a changing past and cultivating a community led future
- **A food for thought.** The walled kitchen garden with memories of past luxuries for the Bishops table – for encouraging self-reliance and horticultural innovation
- **Saving the environment.** The Great Meadow and the Bishop's Pond together are of special ecological significance – for engaging with contemporary issues of sustainability
- **Exploring the landscape.** Physical and visual connections within the Tywi Valley and beyond – for building links and networks between places and people.

**The principal outputs will be:-**

- A learning strategy and learning resources for the site that explore the links and connections regarding what makes the Bishops Park, the

	<p>Old Bishops Palace and the Museum’s collections special, will be developed in collaboration with the Museum.</p> <ul style="list-style-type: none"> <li>• An activity programme developed and delivered for families and young people outside formal education.</li> <li>• A programme of public activities and events relevant and appropriate to the site organised in conjunction with the Museum to include a range of training courses, workshops and learning experiences drawing on the site’s history, culture, collections, horticulture and natural environment.</li> <li>• The Park used as a resource for teaching and for personal development, including training in outdoor classroom work, supporting delivery of the New Curriculum for Wales 2022 and ‘A curriculum for Wales, a Curriculum for Life’.</li> <li>• Health and well-being focused activities for all ages including Park trails and walks developed and put in place with opportunities for staff, patients and visitors at Glangwili General Hospital and other health agencies to take part.</li> <li>• Volunteering, work experience and student placement opportunities offered in all aspects of the work of the Tywi Gateway Trust and the management and maintenance of the site.</li> <li>• A survey, research and archiving group which will search, record and disseminate information about the Park, the Museum and Abergwili, including the people who lived and worked there, as well the historic and natural environments</li> <li>• An interpretive entry point for those wishing to discover and learn about the Tywi valley will be created.</li> </ul> <p><b>The main outcomes will be:</b></p> <ul style="list-style-type: none"> <li>• All ages will gain an enhanced understanding, enjoyment and empathy with the Park, the Museum and their wider setting by fostering their powers of imagination, observation and communication.</li> <li>• The socially inclusive activity programme will benefit people in the shared enjoyment of the Park, Museum and their environments, contributing to their spiritual well-being and physical fitness.</li> <li>• An emphasis on outdoor learning will re-connect people to their heritage and the natural world.</li> <li>• A sustainable income will be generated to contribute to the long term management and maintenance of the Bishops Park and public visitor facilitates.</li> </ul> <p>This project will be unique to the area and not replicated anywhere else in the community.</p>
<p><b>Economic Benefit</b></p>	<ul style="list-style-type: none"> <li>• <b>Number of individuals into training/education - 20</b></li> <li>• <b>Number of individuals into volunteering - 20</b></li> <li>• Number of individuals into employment</li> <li>• <b>Number of community groups/organisations assisted - 8</b></li> <li>• Number of social enterprises created</li> <li>• Number of social enterprises supported</li> <li>• <b>Number of jobs created - 1</b></li> <li>• <b>Number of jobs safeguarded - 2</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Public and private leverage funding £28,000</b></li> </ul>
<b>Total Project Cost</b>	<b>£48,000.00</b>
<b>Eligible Capital</b>	Nil
<b>Eligible Revenue</b>	<b>£48,000.00</b> <b>For the FT post of 1x Community Engagement and Learning Officer</b> £35,000 – Net wage over 2yrs £3,500 – PAYE over 2yrs £3,500 – NI over 2yrs £6,000 – Pension Contribution over 2yrs
<b>Ineligible Costs</b>	Nil
<b>Amount and % of grant requested</b>	<b>£20,000.00 @ 42%</b>
<b>Match funding</b>	<b>£28,000.00</b> £13,680.00 – Heritage Lottery – Secured £11,320.00 Brechfa Windfarm Community Fund – Decision October 2019 £3,000.00 Carmarthenshire Welsh Church fund - Decision October 2019
<b>Cllr and Officer Consultations Undertaken</b>	<ul style="list-style-type: none"> <li>• Cllr. Peter Hughes Griffiths</li> <li>• Cllr. Dorian Williams - Trustee of Tywi Gateway Trust</li> <li>• Llinos Quelch – CCC Head of Planning</li> <li>• Julian Edwards – CCC Development &amp; Built Heritage Manager</li> <li>• Jane Davies – Cultural Services Manager</li> <li>• Morigan Mason – Museum Manager</li> </ul> <p><b>Letters of support included from:</b></p> <ul style="list-style-type: none"> <li>• Abergwili Parish Church Council</li> <li>• Abergwili Community Council</li> <li>• Ken Skates – Deputy Minister for Culture, Sport and Tourism</li> <li>• Huw Francis – Director of The National Botanical Garden of Wales</li> <li>• Huwel Manley – Natural Resources Wales</li> </ul>
<b>Evidence of Need / Community Engagement</b>	<p>The Tywi Gateway Trust has a board of volunteer trustees which include local residents and representative from local organisations and bodies such as the County Council and Parish Council, as well as other knowledgeable local specialists. The trustees currently include two retired headmasters and four retired teachers.</p> <p>The Tywi Gateway Project carried out an HLF supported development phase between 2014 and 2016, comprising of a feasibility study which included ecological and archaeological surveys of the Bishops Park, also the creation of a Conservation Management Plan.</p> <p>A steering group of representatives from the local community including the Primary School, Church and other representatives, made up of local</p>

	<p>residents, were fundamental to the development of the project.</p> <p>A variety of consultation events were also undertaken with the local community and park users. The results of these consultations are included in “Activity Plan – Tywi Gateway Project 2016”.</p> <p>The Activity Plan was developed with:</p> <ul style="list-style-type: none"> <li>• Welsh Historic Gardens Trust</li> <li>• Dyfed Archaeological Society</li> <li>• Friends of the Museum</li> <li>• Abergwili Primary School</li> <li>• The Church of Wales</li> <li>• Carmarthenshire County Council</li> <li>• Wildlife Trust of South West Wales</li> <li>• Tywi Centre and the Merlin’s Centre</li> <li>• Carmarthenshire Heritage Group</li> <li>• The newly formed Tywi Gateway Trust.</li> </ul> <p>The Museum currently provides only a limited schools education service, with no dedicated staff, alongside occasional activities and events during school holidays. There is currently no regular programme of learning opportunities, activities and events taking place jointly across the Museum and Bishops Park.</p> <p>Through developing the learning and education offer in collaboration with the Carmarthenshire County Museum, schools and colleges and home education learners it will ensure that other current services are not duplicated.</p>
<p><b>Contributing to key Strategies</b></p>	<p>The CE&amp;LO post will significantly contribute to the Wellbeing of Future Generations (Wales) Act 2016. ‘Taking Wales Forward’; The programme for Government, ‘Posterity for all’; The National Strategy, National Resources Policy for Wales and Sustainable and Management of Natural Resources. The project also supports the following regional action plans and policies:</p> <ul style="list-style-type: none"> <li>- <b>Tackling Poverty Action Plan</b></li> <li>- <b>Strategy for Tourism 2013-2020 ‘Partnership for Growth’</b></li> <li>- <b>Carmarthenshire Local Development Strategy</b></li> </ul> <p>The project will contribute to the following strategic objectives of the Carmarthenshire:</p> <p><b>Local Development Plan</b></p> <ul style="list-style-type: none"> <li>- SO4: To ensure that the natural, built and historic environment is safeguarded and enhanced and that habitats and species are protected.</li> <li>- SO7: To assist in protecting and enhancing the County’s unique cultural identify, assets and social fabric</li> <li>- SO8: To assist with widening and promoting opportunities to access community, leisure and recreational facilities as well as the countryside</li> <li>- SO12: To promote and develop sustainable and high quality all year round tourism related initiatives.</li> </ul>

	<p><b>Tourism Destination Management Plan (2015-2020)</b></p> <ul style="list-style-type: none"> <li>- 'To develop a prosperous visitor economy in Carmarthenshire, based on its unique strengths and character, which generates higher spend and local income, enhances its image and reputation and improves the quality of life for local communities'</li> <li>- 'Be somewhere that has a distinctive image and identity which is meaningful to residents and visitors'</li> <li>- 'Be a safe and secure destination that takes pride in its place in history and wants to tell its story to others.'</li> </ul>
<p><b>Ownership/Lease</b></p>	<p><b>30 year lease agreement - Carmarthenshire County Council</b></p>
<p><b>Business Plan/Officer Comments including details of support moving forward/next steps linked to growth and sustainability</b></p>	<p>The project will assist in adding economic benefits and growth within the community which will be derived from the responses to the requirements of the Wellbeing Act.</p> <p>The park currently has more than 12,000 visits a year from the community as well as further afield.</p> <p>The Tywi Gateway project will secure a sustainable future for the site through developing income streams to support the future management and maintenance of the site and income from the Tywi Gateway centre, including trading, retailing and catering will provide a surplus for continued employment of the Tywi Gateway Trust staff.</p> <p>The site not only brings together an exceptional Museum collection, nationally important historic park and garden and nationally significant wildlife, it is the partnership of the community, TGT, Museum and Local Authority that provide a unique opportunity for future growth.</p> <p>Beyond the delivery of the Tywi Gateway project the Tywi Gateway Trust is committed to continuing to develop opportunities to secure and increase income streams to ensure on-going management and maintenance and the future financial viability of the site.</p> <p>The "Centre" has been designed as a flexible space which can accommodate and provide a venue for a wide range of activities and events. Built upon the research and consultation undertaken for the development of the Business Plan and Activity Plan this provides the opportunity to explore and develop a variety of commercial opportunities as they arise. For example, at present workshops and training which provide enjoyable and unique learning "experiences" are generally popular and can easily be accommodated and offered at the site. At the same time complimentary activities and events such as pop-up restaurants, arts performance and concert, can be trialled and markets developed.</p> <p>The Trust manager, supported by the Board of Trustees, will also continue to seek additional project funding to achieve discrete additional objectives as opportunities are identified.</p> <p>The officer will provide a unique provision for Carmarthenshire residents and visitors creating a programme of activities, events and learning opportunities across the site of the Carmarthenshire County Museum and Bishops Park.</p>



<b>Recommendation</b>	<b>Award - £20,000.00</b>
<b>Subject to:</b>	Match funding being secured

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Regeneration & Leisure Executive Board Report  
Welsh Church Fund 2019-2020

Report Author: Lorena Alvarez/Jon Hancock

[LAlvarez@carmarthenshire.co.uk](mailto:LAlvarez@carmarthenshire.co.uk)  
[JonHancock@carmarthenshire.co.uk](mailto:JonHancock@carmarthenshire.co.uk)

Tel: 01269 590216

Balance Available: £74,900.16

Report Value: £17,681.50

1 of 4

Application Reference – WCF – 19-14

<b>Project Title</b>	<b>Tywi Gateway Project</b>
<b>Applicant</b>	<b>Tywi Gateway Trust</b>
<b>Project Description</b>	<p>The Tywi Gateway Project is community led, re-connecting, unifying, restoring and re-invigorating the gardens and parkland of the Bishops of St Davids' Old Bishops Palace, Abergwili, and now home to the Carmarthenshire County Museum.</p> <p>The current ongoing development in collaboration with Carmarthenshire County Council and the representative Body of the Church of Wales, following successful funding awards in excess of £1.5 million, is restoring the grounds to their last major re-design of the 1840s, bringing back into production the walled kitchen garden, improving public access to and management of the Great Meadow, improving the condition of the SSSI Bishops Pond ox-bow lake and restoring the outbuildings of the Old Bishops Palace for use as an education and interpretation centre with café, which will open early Spring 2021.</p> <p>The initial programme of capital works is currently being delivered and will be completed by August 2021, this phase has secured the employment of the Tywi Gateway Trust Manager and Head Gardener.</p> <p>Following on from this, is a five year operational phase including the continuing delivery of learning activities and events, incorporating the employment of a Community Engagement and Learning Officer (CE&amp;LO), responsibilities of which will include the running of the café and the management and maintenance of the site.</p> <p>This project is for the <b>employment of a Community Engagement and Learning Officer (CE&amp;LO)</b>, this two year post will establish a solid basis on which to build and develop increasing numbers of people of all ages as users of the site as a place to enjoy and learn in, bringing together and building links between the Bishops Park, the Old Bishops Palace and Carmarthenshire County Museum and</p>

	<p>its collections.</p> <p>The aim of the officer is to encourage and develop a network of users across Carmarthenshire that will support and contribute to the site's sustainable future. The officer will develop learning opportunities with schools and home education learners creating activities to explore what makes the Bishops Park, the Old Bishops Palace and the Museum's collections special.</p> <p>Learning and education at the Bishops Park must also provide an income stream to assist in securing a sustainable future for the site. The officer will help to develop the facility as a high quality and distinctive learning space, developing a learning strategy and creating a range of learning resources for visitors to the Bishops Park along with an initial programme of learning opportunities and activities.</p> <p>The aim is to develop the site as a high quality and distinctive learning space, developing a learning strategy and creating a range of learning resources for visitors, along with an initial programme of learning opportunities and activities.</p> <p>These will include a range of training courses, workshops and learning experiences drawing on the site's history, culture, collections, horticulture and natural environment and Bilingual working will be crucial to producing learning resources and delivering formal learning opportunities to schools and colleges in English and Welsh. The first year will focus on specialist training schools and colleges.</p> <p>The Trust, in partnership with Carmarthenshire County Museum, will develop its community engagement and learning programme based on five main themes:</p> <ul style="list-style-type: none"> <li>- <b>Sense of place.</b> The former palace of the Bishop of St David's once a centre for spirituality, the arts and the Welsh language – for inspiring a new future</li> <li>- <b>A park through time.</b> A private pleasure garden being restored to its 19<sup>th</sup> century design – for understanding a changing past and cultivating a community led future</li> <li>- <b>A food for thought.</b> The walled kitchen garden with memories of past luxuries for the Bishops table – for encouraging self-reliance and horticultural innovation</li> <li>- <b>Saving the environment.</b> The Great Meadow and the Bishop's Pond together are of special ecological significance – for engaging with contemporary issues of sustainability</li> <li>- <b>Exploring the landscape.</b> Physical and visual connections within the Tywi Valley and beyond – for building links and networks between places and people.</li> </ul> <p><b>The principal outputs will be:-</b></p> <ul style="list-style-type: none"> <li>• A learning strategy and learning resources for the site that explore the links and connections regarding what makes the Bishops Park, the Old Bishops Palace and the Museum's collections special, will be developed in collaboration with</li> </ul>
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	<p>the Museum.</p> <ul style="list-style-type: none"> <li>• An activity programme developed and delivered for families and young people outside formal education.</li> <li>• A programme of public activities and events relevant and appropriate to the site organised in conjunction with the Museum to include a range of training courses, workshops and learning experiences drawing on the site's history, culture, collections, horticulture and natural environment.</li> <li>• The Park used as a resource for teaching and for personal development, including training in outdoor classroom work, supporting delivery of the New Curriculum for Wales 2022 and 'A curriculum for Wales, a Curriculum for Life'.</li> <li>• Health and well-being focused activities for all ages including Park trails and walks developed and put in place with opportunities for staff, patients and visitors at Glangwili General Hospital and other health agencies to take part.</li> <li>• Volunteering, work experience and student placement opportunities offered in all aspects of the work of the Tywi Gateway Trust and the management and maintenance of the site.</li> <li>• A survey, research and archiving group which will search, record and disseminate information about the Park, the Museum and Abergwili, including the people who lived and worked there, as well the historic and natural environments</li> <li>• An interpretive entry point for those wishing to discover and learn about the Tywi valley will be created.</li> </ul> <p><b>The main outcomes will be:</b></p> <ul style="list-style-type: none"> <li>• All ages will gain an enhanced understanding, enjoyment and empathy with the Park, the Museum and their wider setting by fostering their powers of imagination, observation and communication.</li> <li>• The socially inclusive activity programme will benefit people in the shared enjoyment of the Park, Museum and their environments, contributing to their spiritual well-being and physical fitness.</li> <li>• An emphasis on outdoor learning will re-connect people to their heritage and the natural world.</li> <li>• A sustainable income will be generated to contribute to the long term management and maintenance of the Bishops Park and public visitor facilities.</li> </ul> <p>This project will be unique to the area and not replicated anywhere else in the community.</p>
<p><b>Total Project Cost</b></p> <p><b>Eligible Capital</b></p> <p><b>Eligible Revenue</b></p>	<p><b>£48,000.00</b></p> <p>Nil</p> <p>£48,000.00</p> <p><b>For the FT post of 1x Community Engagement and Learning Officer. Gross salary over 2 years includes all other contributions</b></p>

<p><b>Ineligible Costs</b></p> <p><b>Amount and % of grant requested</b></p> <p><b>Match funding</b></p>	<p>Nil</p> <p><b>£3,000.00 @ 6.25%</b></p> <p><b>£45,000.00</b>  £13,680.00 – Heritage Lottery – Secured  £11,320.00 Brechfa Windfarm Community Fund – Decision October 2019  £20,000 Carmarthenshire Targeted Finance Fund - Decision October 2019</p>
<p><b>Cllr and Officer Consultations Undertaken / Evidence of need, community engagement</b></p>	<ul style="list-style-type: none"> <li>• Cllr. Peter Hughes Griffiths</li> <li>• Cllr. Dorian Williams - Trustee of Tywi Gateway Trust</li> <li>• Llinos Quelch – CCC Head of Planning</li> <li>• Julian Edwards – CCC Development &amp; Built Heritage Manager</li> <li>• Jane Davies – Cultural Services Manager</li> <li>• Morigan Mason – Museum Manager</li> </ul> <p><b>Letters of support included from:</b></p> <ul style="list-style-type: none"> <li>• Abergwili Parish Church Council</li> <li>• Abergwili Community Council</li> <li>• Ken Skates – Deputy Minister for Culture, Sport and Tourism</li> <li>• Huw Francis – Director of The National Botanical Garden of Wales</li> <li>• Huwel Manley – Natural Resources Wales</li> </ul>
<p><b>Ownership/ Lease</b></p>	<p><b>30 Year lease agreement – Carmarthenshire County Council</b></p>
<p><b>Economic Benefit</b></p>	<ul style="list-style-type: none"> <li>• <b>Number of individuals into training/education - 20</b></li> <li>• <b>Number of individuals into volunteering - 20</b></li> <li>• Number of individuals into employment</li> <li>• <b>Number of community groups /organisations assisted - 8</b></li> <li>• Number of social enterprises created</li> <li>• Number of social enterprises supported</li> <li>• <b>Number of jobs created – 1</b></li> <li>• <b>Number of jobs safeguarded - 2</b></li> <li>• <b>Public and private leverage funding £28,000</b></li> </ul>
<p><b>Officer Comments</b></p>	<p>The project will assist in adding economic benefits and growth within the community which will be derived from the responses to the requirements of the Wellbeing Act.</p> <p>The park currently has more than 12,000 visits a year from the community as well as further afield.</p>

	<p>The Tywi Gateway project will secure a sustainable future for the site through developing income streams to support the future management and maintenance of the site and income from the Tywi Gateway centre, including trading, retailing and catering will provide a surplus for continued employment of the Tywi Gateway Trust staff.</p> <p>The site not only brings together an exceptional Museum collection, nationally important historic park and garden and nationally significant wildlife, it is the partnership of the community, TGT, Museum and Local Authority that provide a unique opportunity for future growth.</p> <p>Beyond the delivery of the Tywi Gateway project the Tywi Gateway Trust is committed to continuing to develop opportunities to secure and increase income streams to ensure on-going management and maintenance and the future financial viability of the site.</p> <p>The “Centre” has been designed as a flexible space which can accommodate and provide a venue for a wide range of activities and events. Built upon the research and consultation undertaken for the development of the Business Plan and Activity Plan this provides the opportunity to explore and develop a variety of commercial opportunities as they arise. For example, at present workshops and training which provide enjoyable and unique learning “experiences” are generally popular and can easily be accommodated and offered at the site. At the same time complimentary activities and events such as pop-up restaurants, arts performance and concert, can be trialled and markets developed.</p> <p>The Trust manager, supported by the Board of Trustees, will also continue to seek additional project funding to achieve discrete additional objectives as opportunities are identified.</p> <p>The officer will provide a unique provision for Carmarthenshire residents and visitors creating a programme of activities, events and learning opportunities across the site of the Carmarthenshire County Museum and Bishops Park.</p>
<b>Officer Recommendation</b>	<b>Award - £3,000.00</b>
<b>Subject to</b>	<b>Match funding being secured</b>

## Application Reference – WCF-19-15

<b>Project Title</b>	Replacement Boiler/Equipment
<b>Applicant</b>	<b>Caersalem Independent Chapel</b>
<b>Project Description</b>	<p>Caersalem Independent Chapel is located centrally in the village of Pontyberem, which continually encourages the community to utilise on a regular basis for events, including coffee mornings, with the aim of opening the doors to draw in new members, also the local junior school visit the building regularly as part of their Pastoral Care lessons.</p> <p>The Chapel has seen some notable alteration and modernisation over the years, with the replacement of windows and weatherboards, also modernisation of the kitchen and WC facilities, which has led to changes in the aesthetical appearance of the exterior, but internally the main Chapel retains its fine interior.</p> <p>The existing boiler has been condemned by a qualified engineer as unsafe to continue using and requires urgent replacement, which will include to strip out and remove the existing Potterton Osprey 150 heating boiler and install a new wall mounted Valliant Ecotec 48 kw condensing boiler, which may include the installation of a plume management system to meet current Building Regulations.</p> <p>Also, following the recent installation of a new sound system to improve the service delivery they offer for groups participating in special services and concerts, also young musicians and choirs participating in family services, carol services, nativity plays and recitals, offering new modernised services for the community, there is a need to purchase an iPadPro, due to the quality of the item, to work in conjunction with the new sound system.</p>
<b>Total Project Cost</b>	<b>£9,276.00 - Gross</b>
<b>Eligible Capital</b>	<b>£9,276.00</b> Valiant Boiler - £8,353.20 IPadPro - £922.80
<b>Eligible Revenue</b>	Nil
<b>Ineligible Costs</b>	<b>Nil</b>
<b>CIlr and Officer Consultations Undertaken</b>	Consultation has been undertaken with the local and wider community, also current users of the venue.



	<ul style="list-style-type: none"> <li>• Cllr Liam Bowen</li> </ul>
<b>Ownership/ Lease</b>	Independent Chapel of Wales
<b>Funding Package</b>	<b>£9,276.00</b>
<b>Value of Community Investment</b>	<b>£9,276.00</b>
<b>Amount of grant requested</b>	<b>£2,319.00 @ 25%</b>
<b>Value of Levered Funds</b>	<b>£6,957.00</b> Own funds secured
<b>Economic Benefit</b>	<ul style="list-style-type: none"> <li>• Number of individuals into training/education</li> <li>• Number of individuals into volunteering</li> <li>• Number of individuals into employment</li> <li>• <b>Number of community assets - 1</b></li> <li>• <b>Number of new services created - 1</b></li> <li>• Number of physical improvements</li> <li>• <b>Number of environmental improvement scheme - 21</b></li> </ul>
<b>Officer Comments</b>	<p>Caersalem Chapel has a lot of local history and whilst the group have given up numerous volunteer hours and used a large amount of their own funds it is essential that the group seeks financial support for the future sustainability of the chapel as a local community venue.</p> <p>The grant will accelerate the implementation of the project. It is fully sustainable in both the short and long term. The replacement, energy efficient boiler will ensure that the chapel is fit for purpose and therefore lead to its long term sustainability.</p>
<b>Officer Recommendation</b>	<b>Award - £2,319.00</b>
<b>Subject to</b>	

Application Reference – WCF-19-16

<b>Project Title</b>	Hill House Project
<b>Applicant</b>	<b>Bethel Church - Carmarthen</b>
<b>Project Description</b>	<p>Bethel church has been meeting in Carmarthen in various locations for a number of years, first meeting in rented rooms and then building our current building and opening in November 1989. The building was built mainly by trades people and friends from within the church. This was funded by our local church building fund, personal agreements to support the mortgage payments and gifts, together with some personal loans and a bank loan. All loans and bank mortgage were paid off in full well before the agreed repayment period.</p> <p>They currently support a number of ministries and activities on a regular basis, the following is a summary of those core ministries.</p> <ul style="list-style-type: none"> <li>• <b>Sunday Services:</b> Congregational meetings aimed at celebrating their faith and facilitating personal faith growth, the services are open to anyone to attend and incorporate on average 160 to 250 individuals.</li> <li>• <b>Bethel Kids church:</b> An opportunity for children aged 2 years to school year 6 to enjoy time together, having fun and learning about God, supporting up to 55 children.</li> <li>• <b>Bethel Youth Church:</b> An opportunity for children school years 7-9 to spend time together, building relationships and learning about God with an average of 20 children attending.</li> <li>• <b>Messy Church:</b> An interactive family oriented gathering with crafts, bible teaching and a meal on a monthly basis, attended by 150.</li> <li>• <b>Bethel Tots:</b> An opportunity for parents/care providers of pre-school children from our community to gather together on a weekly basis.</li> <li>• <b>Bethel Youth:</b> An opportunity for young adults from our local community to gather in a safe environment, have fun and learn something of how God is relevant in their lives.</li> <li>• <b>TLG Early Intervention:</b> Bethel has six active coaches working in three local schools implementing the Transforming Lives for Good (TLG) programme, supporting one child each who is finding school life challenging and who might otherwise be moved on or withdrawn from school.</li> <li>• <b>Seniors Ministry:</b> A group of Bethel family members who visit local care homes and share fellowship, songs, bible teaching and God's love (20 / 100+)</li> </ul>

- **Bethel Kids Events:** A number of specific events held over school holidays which attract over 100 local community children. They spend time being creative and energetic, playing games and sports, singing and dancing, hearing about God's love and seeing it in action.
- **Community Events:** Bethel church facilitates a number of events through the calendar year, supporting and blessing the local community. These regularly include Community Fun Days attended by many hundreds of local residents, Fireworks evening, Christmas events / productions and many others.

The church is very dynamic, practices modern worship while retaining traditional Christian values and has a good balance of age ranges in its membership.

It is proud to have considerable diversity in its racial and cultural make up and has grown in numbers, as well as in services offered to the community and now needs to move to bigger premises to house all the people and services offered.

The project idea is to fund part of the capital cost of converting the newly purchased building (Hill House) from primarily office based use, from existing government building, to making it more suitable for the church members and community.

The renovation work will be largely confined to reconfiguring the internal spaces to provide one large meeting space on the first floor, which will require the removal of the demountable partitions and raising the suspended ceiling to give sufficient ceiling height commensurate for a public meeting area.

This meeting facility will need to be equipped with appropriate lighting and a full AV and sound management system, also to install some accessible toilet facilities on the first floor. An additional first floor space will need minimal adjustment to facilitate the Children's work.

On the lower floor, a kitchen facility will need to be installed. The main use of the ground floor will be a large open space for multipurpose use, which will facilitate many of their community groups and young adults. They will however, re-erect some of the demountable partitions to form auxiliary meeting / counselling / administration rooms.

The lower floor will also have AV and sound equipment installed and all areas will be redecorated. There is no external renovation work needed except for some cleaning and tidying of the grounds.

The project is to be led by a Project Team, responsible directly to the church leadership team and are all members of Bethel Church, with varied experience within the construction industry.

They have appointed a Project Manager who has extensive project management experience in building and shop fitting projects,

	supported by a qualified Quantity Surveyor, two qualified Civil Engineers and a qualified accountant, all of whom have a wealth of experience in their specific fields of expertise.
<b>Total Project Cost</b>	<b>£733,910.00 - Gross</b>
<b>Eligible Capital</b>	<b>£192,690.00</b> Full tender specification with breakdown of costs included with the application
<b>Eligible Revenue</b>	<b>Nil</b>
<b>Ineligible Costs</b>	<b>£541,220.00</b> £460,000 – Purchase of building £2,085 – Planning & building control £20,000 - Contingency £25,635.00 – Fees £33,500.00 – Furniture & fittings
<b>Cllr and Officer Consultations Undertaken</b>	Consultation has been undertaken with the library service, local groups and the community. The following Councillors are supportive: <ul style="list-style-type: none"> <li>• Cllr. Gareth John</li> <li>• Cllr. Alun Lenny</li> <li>• Llinos Quelch – CCC Head of Planning</li> </ul> <p>Individual letters of support have been received from the community in support of this project.</p>
<b>Ownership/ Lease</b>	Ownership – Land Registry confirmation – CYM439163 / CYM439378
<b>Funding Package</b>	<b>£192,690.00 - Gross</b>
<b>Value of Community Investment</b>	<b>£733,910.00</b>
<b>Amount of grant requested</b>	<b>£10,000.00 – Maximum award</b>
<b>Value of Levered Funds</b>	<b>£182,690.00</b> £10,000 – James Pantyfedwen Foundation – secured £15,000 – Congregational Charitable Trust – secured £15,000 – Garfield Weston Foundation – secured £130,000 – Own Funds secured
<b>Economic Benefit</b>	<ul style="list-style-type: none"> <li>• Number of individuals into training/education</li> <li>• <b>Number of individuals into volunteering - 2</b></li> <li>• Number of individuals into employment</li> <li>• <b>Number of community groups /organisations assisted -</b></li> </ul>

	<p><b>1</b></p> <ul style="list-style-type: none"> <li>• Number of social enterprises created</li> <li>• Number of social enterprises supported</li> <li>• Number of jobs created</li> <li>• Number of jobs safeguarded</li> <li>• <b>Public and private leverage funding – £170,000</b></li> </ul>
<b>Officer Comments</b>	<p>Consultation has been undertaken with the local and wider community, also current users of the venue, which identified the need for this project and individual letters have also been received. The grant will accelerate the implementation of the project. The Church is fully sustainable in both the short and long term.</p> <p>Their desire is to deliver a building that will enable them to grow as a gathered church, allow them to better serve their local community with whom they already have strong links, and facilitate growth into new areas of ministry and service.</p> <p>They believe these areas are linked, that as they grow and develop they will be better able to invest and serve our community. In turn, this will result in further growth and through additional development they can participate in yet greater service to the community.</p>
<b>Officer Recommendation</b>	<b>Award - £10,000.00</b>
<b>Subject to</b>	

## Application Reference – WCF-19-17

<b>Project Title</b>	<b>Spire Repair</b>
<b>Applicant</b>	<b>Trinity Methodist Church</b>
<b>Project Description</b>	<p>Trinity Methodist Church, built in 1866, is a well-known landmark in Kidwelly with its iconic tower, lantern and spire, and a circular stained-glass window.</p> <p>The Church serves the community in various ways, beyond providing Sunday services, which are well attended by all ages. The services have something for everyone in them, from the formal to the modern and are led by the ministers or the local preachers.</p> <p>This project request is following a Quinquennial inspection of the church, where it identified emergency works were required to the spire, the wooden frame work for the spire was completely rotten posing a big health and safety risk to the community as the spire is situated along a main road.</p> <p>The work had to be carried out immediately, therefore this request for funding is retrospective to the works being carried out, which is in line with the criteria of the funding.</p> <p>The cost of the repair came out a lot higher than expected and the grant would be a great financial relief to the church.</p> <p>The community have been instrumental in supporting the church by deciding what activities they would like to happen and are key to coming up with fundraising ideas.</p> <p>The community came together to plan ideas how to raise funds for the repair of the steeple, such as; Harvest supper, Special Saturday coffee mornings, gift day, Christmas market, fundraising in the local Co-op supermarket, the community are making knitted goods to sell, and embers donation.</p>
<b>Total Project Cost</b>	<b>£9,334.00 Gross</b>
<b>Eligible Capital</b>	<b>£9,334.00</b> Scaffolding Removing and replacing wooden frame

	New frame work constructed and new lead wrapped around it
<b>Eligible Revenue</b>	Nil
<b>Ineligible Costs</b>	Nil
<b>Cllr and Officer Consultations Undertaken</b>	Cllr Jeanette Gilasbey
<b>Ownership/ Lease</b>	Owned by The Methodist Church South West Wales
<b>Funding Package</b>	<b>£9,334.00</b>
<b>Value of Community Investment</b>	<b>£7,000.50</b>
<b>Amount of grant requested</b>	<b>£2,333.50 @ 25%</b>
<b>Value of Levered Funds</b>	<b>Nil</b>
<b>Economic Benefit</b>	<ul style="list-style-type: none"> <li>• Number of individuals into training/education</li> <li>• Number of individuals into volunteering</li> <li>• Number of individuals into employment</li> <li>• Number of community assets</li> <li>• Number of new services created</li> <li>• <b>Number of physical improvements - 1</b></li> <li>• <b>Number of environmental improvement scheme - 1</b></li> </ul>
<b>Officer Comments</b>	<p>This funding request is in line with the criteria of the Welsh Church fund, as shown below;</p> <ul style="list-style-type: none"> <li>• Applications for building and improvement works from <b>Chapels and Churches</b> only will be considered for work that has been carried out within six months from the date of application.</li> </ul>
<b>Officer Recommendation</b>	<b>Award - £2,333.50</b>
<b>Subject to</b>	

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# Agenda Item 5

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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# Agenda Item 6

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